



MALAWI JUDICIARY

VACANCY

JUD Vac.1/25

Applications are invited from suitably qualified Malawians for the vacant post existing in the Judiciary as below:

Post: Driver (Grade CS12)
Location: Blantyre, Lilongwe, Zomba, Mzuzu.
Age: 25-45
Qualification: Applicants must be in possession of Malawi School Certificate of Education (MSCE) and valid Driver's Licence with a clean driving record.

Duties :

1. Driving officer(s) and products/materials to and from places as instructed by the Supervisor and Managers;
2. Maintaining log book at all times and account for fuel;
3. Assisting in loading and offloading staff luggage and office equipment/materials into/out of the vehicle;
4. Carrying out routine checks on vehicles and report to Transport Officer and/Administrator any fault and validity of Certificate Of Fitness (COF) and Insurance;
5. Keeping interior and external of the vehicle clean and properly maintained;
6. Reporting accidents, vehicle damage or injuries to Transport Officer/Management;
7. Discharging assignments in a professional and confidential manner at all times.

REGISTRAR OF THE HIGH COURT

30 MAY 2025

P.O. BOX 30244, CHICHIRI
BLANTYRE 3, MALAWI

Applicants should submit their application letters **attaching copies of their National ID, Driver's Licence, MSCE and Curriculum Vitae** to:

The Chief Registrar

The Judiciary

P.O. Box 30244

Chichiri

BLANTYRE 3.

To reach him **not later than 13th June, 2025.**

